Positive Student and Apprentice Behaviour Policy 2022/24

Date approved: 08.07.22
Approved by: SMT
Responsible Manager (s): Director for Students
Executive Lead: Vice Principal HE and Student Enhancement

Applicable to students: **Yes**
Accessible to students: **Yes**
Accessible to general public: **Yes**
(including clients)

Consultation
Consultation undertaken with:

- SMT   **Yes**   08.07.22
- AMT   **Yes**   07.06.22
- CCMT   **Yes**   07.06.22
- Students   **Yes**   10.05.22

Policy review frequency: Normally two years

Contents

1. Scope and purpose of policy

1.1 This policy applies to all students and apprentices who choose to study at Blackpool and The Fylde College (B&FC), this includes learning in a digital environment.

1.2 The purpose of this policy is to promote high levels of positive behaviours and attitudes fully aligned to B&FC Values, this includes behaviour on site and in a digital environment.

2. Policy statement

2.1 B&FC believes that positive behaviours and attitudes are the prerequisite to employment or higher study leading to employment, this includes outstanding levels of attendance and punctuality, including digital attendance and punctuality. Where behaviour does not align to the principles identified in this policy The Student Misconduct Procedure may be deployed.

2.2 This policy and associated misconduct procedure align to B&FC Values but specifically identifies mutual respect, inclusion and employment focussed behaviours.

2.3 At B&FC all students are co-creators of their learning and have a responsibility to contribute to maintaining a safe and inclusive College community this includes the digital learning community. Students are empowered to report concerns and are able to engage positively in learning without fear of:

- disruption of or interference with learning
- actual or threatened violence from others
- bullying, including digital bullying
- Child on Child or Peer on Peer abuse in all its forms
- harassment, including sexual or racial harassment, or harassment on grounds of religion, belief or disability
- exposure to the promotion or use of illegal substances or alcohol
- exposure to criminal behaviour

2.4 This policy and associated misconduct procedure, including the student code of conduct and the attendance and punctuality operational framework, have been benchmarked against DfE guidance "Behaviour and discipline in Schools" and draws on the identified best practice.

3. Accountability

3.1 The Director for Students is accountable for the review and accessibility of this policy.

3.2 All members of the College community have a responsibility to promote positive behaviours and report breaches to the relevant manger or directly to the Director for Students.

3.3 The Heads of Curriculum are responsible for implementing the student misconduct

procedure where student behaviours fall short of the expected standards.

3.4 All students and apprentices have a responsibility to:
- Attend all learning sessions on time, including any digital sessions
- Book holidays outside scheduled study times
- Report all planned absences directly to the curriculum area or employer
- Report any planned absences in advance, a minimum of three days in advance if possible
- Report any unplanned absences to the curriculum area before 9am on the day of occurrence, and in the case of work placement or apprentices to the employer
- Catch up on any missed work or learning

4. Student involvement

4.1 Students were consulted in the updating of this policy through the elected representatives of the Student Union.

5. Linked policies

- Safeguarding Policy (Student)
- Appropriateness of Study Policy (student and apprentice)
- Anti-bullying and Anti - Harassment Policy
(student and apprentice)

6. Linked procedures

- Student and apprentice Misconduct Procedure

7. Equality Impact Assessment

Impact Assessment for the strands of Equality Diversity and Inclusion, Safeguarding, Health and Safety and Sustainability	
Initial Form to be completed with Risk Assessments or as part of a proposal or change to a policy, plan or new way of working ☐	
Title of Policy: Positive Student Behaviour Policy Author and Date: Director for Students: May 2022	New or ☒ Revision Please tick as appropriate Expected Implementation Date: September 2022 What is the review date? May 2024
Equality and Diversity. Which of the characteristics maybe impacted upon? And, if yes, how has this been considered? What are the risks? What are the benefits?	This applies to all irrespective of any protected characteristics
Safeguarding: Are there any aspects of this proposal which could cause a learner/member of staff/visitor to feel unsafe? If yes, how has this been considered? What are the risks? What are the benefits?	☐ Yes　　☒ No Positive impact only expected.
Health and Safety: Have any risks been identified? If yes, how has this been considered? What are the risks? What are the benefits?	☐ Yes　　☒ No Positive impact only expected.
Sustainability: Are there expected benefits or impacts on sustainability issues? If yes, how have these been considered?	☐ ☒ Yes　　　　No
Evidence: What evidence do you have for your conclusions and expectations for these conclusions? How will this impact be monitored for all these considerations?	Student safety and wellbeing ☐　　　☐
Is this policy of a high/medium or low risk?	High　　　Medium　　☒ Low