



# International Student Fees Policy 2023-24

Date approved: 14 March 2023  
Approved by: Corporation Board  
Responsible Manager (s): Head of Registry  
Executive Lead: Vice Principal Finance and Planning

|  |             |
|--|-------------|
| Applicable to staff:                                 | <b>No*</b>  |
| Applicable to students:                              | <b>Yes*</b> |
| Accessible to students:                              | <b>Yes*</b> |
| Accessible to general public:<br>(including clients) | <b>Yes*</b> |

## Consultation

Consultation undertaken with:

- SMT
- AMT
- CCMT
- Students

**Yes**  
**NA\***  
**NA\***  
**NA\***

Date:

24.02.2023

**\*please delete as appropriate**

Policy review frequency: Annually or sooner if central government policy changes

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## 1. Scope and purpose of policy

This policy applies to students who are not defined as a *Home Status Student*.

*Definition of a Home Status Student is as follows:*

a person who is 'settled' in the UK, and who has been ordinarily resident in the UK and Islands (that is including the Channel Islands and the Isle of Man) for the 3 years preceding the first day of learning. 'Settled' means having either indefinite leave to enter or remain (ILE/ILR) or having the right of abode in the UK. British citizens and certain other people have the right of abode in the UK as follows:

- British nationals who hold a United Kingdom of Great Britain and Northern Ireland passport
- Irish nationals
- European Union nationals or family members of EEA and Swiss workers (resident in the UK before 1 January 2021) with settled or pre-settled status
- students who are children of Turkish workers where the Turkish worker has been lawfully employed and resident in the UK before 1 January 2021
- British Overseas Territory Citizens
- those whose passports have been endorsed to show they have right of abode in the UK
- those who have a certificate of naturalisation or registration as a British Citizen
- those with Hong Kong British National (Overseas) (BN(O)) visa who have been given Home Office permission to reside in the UK

An individual having the right to live or work in England does not necessarily make that person eligible for state funding (Home Status) for education and training. Individual immigration categories and visa types are assessed on an individual basis in line with Home Office and funding guidance.

This policy will be kept in line with central government policy

## 2. Policy statement

Blackpool and The Fylde College encourages and welcomes applications from all prospective students who are eligible to study in the UK. It celebrates and values the diversity that international students bring to B&FC. Furthermore, B&FC will benefit from attracting and retaining those students.

B&FC takes every reasonable step to ensure that every student has permission to be in the UK, and carries out the necessary immigration status checks to ascertain any study restrictions and where appropriate funding eligibility.

B&FC will ensure that all non-home status students are charged the commercial rate for their tuition at the College plus an additional fee to cover the additional administration costs of recruiting, monitoring and retaining international students.

Any variation to planned fees is at the discretion of the Vice Principal Finance and Planning.

**3. Accountability**

The Head of Registry is responsible for the updating of this policy.

**4. Student Involvement**

International students must provide evidence of their eligibility to study in the UK in the form of a visa and/or relevant passport and must pay their tuition fees in line with B&FC policies and procedures.

**5. Linked policies**

Financial Policies, Procedures & Regulations  
Fee Payment, Fee Handling and Refund Policies  
Fees Policy for FE funded provision  
Home Office & UK Visas and Immigration (UKVI) International Student Policy  
Admissions Policy

**6. Linked procedures**

International Student Fee Procedure  
Cash and Banking Procedures

## 7. Equality Impact Assessment

| <b>Impact Assessment for the 4 strands of Equality, Diversity and Inclusion, Safeguarding, Health and Safety and Sustainability</b>   |  |
|---|--|
| <b>Initial Form to be completed with Risk Assessments or as part of a proposal or change to a standard, plan or new way of working</b>  |  |
| Title of Activity: International Student Fees Policy<br><br>Author and Date: Head of Registry, February 2023  | <input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision Please tick as appropriate<br>Expected Implementation Date: March 2023<br>What is the review date? March 2024 |
| <b>Equality, Diversity and Inclusion</b><br><br>Which of the characteristics maybe impacted upon?<br>And, if yes, how has this been considered?<br>What are the risks? What are the benefits?                                 | No EDI implications  |
| <b>Safeguarding:</b><br><br>Are there any aspects of this proposal which could cause a learner/member of staff/visitor to feel unsafe?<br>If yes, how has this been considered?<br>What are the risks? What are the benefits? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |
| <b>Health and Safety:</b><br><br>Have any risks been identified?<br>If yes, how has this been considered?<br>What are the risks? What are the benefits?   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>The risks have been mitigated through the standard document and subsequent procedures.                              |
| <b>Sustainability:</b><br><br>Are there expected benefits or impacts on sustainability issues?<br>If yes, how have these been considered?   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |
| <b>Evidence:</b><br><br>What evidence do you have for your conclusions and expectations for these conclusions?<br><br>How will this impact be monitored for all these considerations?   |  |
| Is this standard of a high/medium or low risk? :  | <input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low  |