

International Fees Policy



International Fees Policy

Date approved: 16 March 2021
 Approved by: Corporation Board
 Responsible Manager (s): Head of Student Administration & Exams
 Executive Lead: Vice Principal Finance and Planning

Applicable to staff:	No*
Applicable to students:	Yes*
Accessible to students:	Yes*
Accessible to general public: (including clients)	Yes*

Consultation

Consultation undertaken with:		Date:
• SMT	Yes	Feb 2021
• AMT	NA*
• CCMT	NA*
• Students	NA*
• Employee representatives <i>(HR policies only)</i>	NA*

** please delete as appropriate*

Policy review frequency: Annually *(definition of home status student to be reviewed following publication of 21.22 Funding Rules)*
(Please delete as appropriate)

Contents

1. Scope and purpose of the policy
2. Policy statement
3. Accountability
4. Student involvement
5. Linked policies
6. Linked procedures
7. Equality Impact Assessment

1. **Scope and purpose of policy**

This policy applies to students who are not defined as a *Home Status Student*.

Definition of a Home Status Student is as follows:

A person who is 'settled' in the UK, and who has been ordinarily resident in the UK and Islands (that is including the Channel Islands and the Isle of Man) for the 3 years preceding the first day of learning. 'Settled' means having either indefinite leave to enter or remain (ILE/ILR) or having the right of abode in the UK. British citizens and certain other people have the right of abode in the UK as follows:

- British nationals who hold a United Kingdom of Great Britain and Northern Ireland passport
- Irish nationals
- European Union nationals or family members of EEA and Swiss workers (resident in the UK before 1 January 2021) with settled or pre-settled status
- Students who are children of Turkish workers where the Turkish worker has been lawfully employed and resident in the UK before 1 January 2021
- British Dependent Territory Citizens (now known as British Overseas Territory Citizens)
- Those whose passports have been endorsed to show they have right of abode in the UK
- Those who have a certificate of naturalisation or registration as a British Citizen
- Those with Hong Kong British National (Overseas) (BN(O)) visa who have been given Home Office permission to reside in the UK

An individual having the right to live or work in England does not necessarily make that person eligible for state funding (Home Status) for education and training. Individual immigration categories and visa types are assessed on an individual basis in line with Home Office and funding guidance.

This policy will be updated when further publication of central government policy changes takes place.

2. **Policy statement**

Blackpool and The Fylde College encourages and welcomes applications from all prospective students who are eligible to study in the UK. It celebrates and values the diversity that international students bring to B&FC. Furthermore, B&FC will benefit from attracting and retaining these students.

B&FC takes every reasonable step to ensure that every student has permission to be in the UK, and carries out the necessary immigration status checks to ascertain any study restrictions and, where appropriate, funding eligibility.

B&FC will ensure that all non-home status students are charged the commercial rate for their tuition at the College plus an additional fee to ensure that it covers the additional administration costs of recruiting, monitoring and retaining international students.

Any variation to planned fees is at the discretion of the Chief Operating Officer/Vice Principal Finance and Planning.

3. Accountability

The Vice Principal Finance and Planning is responsible for the updating of this policy.

4. Student Involvement

International students must provide evidence of their eligibility to study in the UK in the form of a visa and/or relevant passport and must pay their tuition fees in line with B&FC policies and procedures.

5. Linked policies

Financial Policies, Procedures & Regulations
Fee Payment, Fee Handling and Refund Policies
Fees Policy for FE funded provision
Home Office UKVI Tier 4 Policy
Admissions Policy

6. Linked procedures

International Student Fee Procedure
Cash and Banking Procedures

7. Equality Impact Assessment

Impact Assessment for the 4 strands of Equality, Safeguarding, Health and Safety and Sustainability	
Initial Form to be completed with Risk Assessments or as part of a proposal or change to a policy, plan or new way of working	
Title of Activity: International Fees Policy Author and Date: Chief Operating Officer, Feb 2021	<input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision Expected Implementation Date: Feb 2021 What is the review date? Feb 2022
Equality and Diversity. Which of the characteristics maybe impacted upon? And, if yes, how has this been considered? What are the risks? What are the benefits?	Socio-economic, race and ethnicity Applied Home Office UKVI legislation and Policy Guidance to B&FC Policy and procedures
Safeguarding: Are there any aspects of this proposal which could cause a student/member of staff/visitor to feel unsafe? If yes, how has this been considered? What are the risks? What are the benefits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Health and Safety: Have any risks been identified? If yes, how has this been considered? What are the risks? What are the benefits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Sustainability: Are there expected benefits or impacts on sustainability issues? If yes, how have these been considered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Evidence: What evidence do you have for your conclusions and expectations for these conclusions? How will this impact be monitored for all these considerations?	
Is this policy of a high/medium or low risk? :	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low