

19+ Financial Support Policy (student)

Date approved: 15.07.22

Approved by: SMT

Responsible Manager (s): Director for Students

Executive Lead: Vice Principal HE and Student Enhancement

Applicable to staff:	Yes
Applicable to students:	Yes
Accessible to students:	Yes
Accessible to general public: (including clients)	Yes

Consultation

Consultation undertaken with:

- | | |
|------------|-----------------|
| • SMT | Yes: 15.07.22 |
| • AMT | Yes: 24.05.2022 |
| • CCMT | Yes: 24.05.2022 |
| • Students | Yes: 20.05.2022 |

Policy review frequency; normally annually

Contents

- 1.** Scope and purpose of the policy
- 2.** Policy statement
- 3.** Procedure
- 4.** Accountability
- 5.** Student involvement
- 6.** Linked policies
- 7.** Linked procedures
- 8.** Appendix A&B
- 9.** EDI assessment

1. Scope and purpose of policy

1.1 This policy and procedure applies to students who are aged 19+ as of 31 August 2022 and continuers who were 16+ at the start of their programme. This policy demonstrates how B&FC administers funds in accordance with regulatory guidelines.

2. Policy statement

2.1 The 19+ Bursary Fund provides financial support to help students overcome specific barriers to participation so they can access and remain in education.

2.2 B&FC's policy on financial support funds follows the rules laid down by the regulator, Educational and Skills Funding Agency (ESFA)

3. Procedure

3.1 The application process is identified in Appendix A

3.2 The eligibility criteria and types of support are identified in Appendix B

4. Accountability

4.1 The Director for Students is responsible for ensuring this policy is accessible and current

4.2 If a student has a particular barrier to learning and requires financial support for something not listed in Appendix A, they should apply for funding through the Barriers to Learning Scheme.

5. Student Involvement

5.1 The Student Union and elected representatives were consulted in the formation of this policy.

6. Linked policies

- 16-19 Financial Support Policy (student)
- Advanced Learner Loan Financial Support Policy (student)
- Financial Support Appeals Policy and Procedure (student and apprentice)

7. Linked procedures

- N/A

8. Appendix A

- Applications details: <https://www.blackpool.ac.uk/fees-and-finance-adult-learners> or by email to: SSfunds@blackpool.ac.uk

Appendix B

Eligibility and types of support

- To receive financial support students will normally have a minimum attendance of 90%.
- This funding is restricted, based on need and eligibility and cannot be guaranteed.

Type of support	What students may be eligible for	Eligibility requirements
Discretionary student support fund	<ul style="list-style-type: none"> • Free Blackpool Transport (BT) for unlimited travel on BT bus or tram for those living 1.5 miles from main campus of study • Travel bursary of £60 month if student lives outside BT transport area • Taxi Support based on medical evidence • Technology support for B&FC enabled devices 	<ul style="list-style-type: none"> • Household income of less than £25,000 per year, evidenced by eligible benefit proof or proof of parent/carer income for 2022-2023 (Exceptions may be considered on a case-by-case basis by VP Finance and Planning) • B&FC may consider applications for a taxi where evidence is provided through their latest disability benefit letter and household income is below £25,000 pa.
Free meal(s)	Free daily meal(s) supplied as a voucher (hard copy or digital) redeemable at internal food outlets, and in some instances nominated external retail outlets	<ul style="list-style-type: none"> • Household income must meet the threshold specified above
Course related bursary	<ul style="list-style-type: none"> • A monthly (during term time only) bursary of £60 to help with course related costs and expenses 	<ul style="list-style-type: none"> • Household income must meet the threshold specified above
Childcare	<ul style="list-style-type: none"> • Age 20 or over on the first day of their course who are at risk of not starting or continuing learning because of childcare costs. • Students can apply for help with the cost of childcare for College hours and essential placements 	<ul style="list-style-type: none"> • Apply directly to B&FC. Household income must meet the threshold specified above. Childcare funding can only be paid to Ofsted registered provision. Any free hours that the student is eligible for must be used for College hours in the first instance.

Residential support scheme	<ul style="list-style-type: none">• Help towards cost of accommodation	<ul style="list-style-type: none">• Help with the costs of accommodation if you study away from home because the course is not available in your local area and you are studying towards your first full level 2 or 3 qualification.• Household income must also be below the threshold specified above
----------------------------	--	--

9. Equality, Diversity and Inclusion Impact Assessment

Impact Assessment for the 4 strands of Equality, Safeguarding and Inclusion, Health and Safety and Sustainability	
Initial Form to be completed with Risk Assessments or as part of a proposal or change to a policy, plan or new way of working	
Title of Activity: 19+ Financial Support Policy	<input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision Please tick as appropriate
Author and Date: Director for Students, May 2022	Expected Implementation Date: August 2022 What is the review date? May 2023
Equality Diversity and Inclusion Which of the characteristics maybe impacted upon? And, if yes, how has this been considered? What are the risks? What are the benefits?	None: This policy explicitly foregrounds inclusion
Safeguarding: Are there any aspects of this proposal which could cause a learner/member of staff/visitor to feel unsafe? If yes, how has this been considered? What are the risks? What are the benefits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Benefits clearly outweigh risk
Health and Safety: Have any risks been identified? If yes, how has this been considered? What are the risks? What are the benefits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Any risk fully considered and mitigated
Sustainability: Are there expected benefits or impacts on sustainability issues? If yes, how have these been considered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Evidence: What evidence do you have for your conclusions and expectations for these conclusions? How will this impact be monitored for all these considerations?	Access to learning and removal of barriers is the principal that sits behind this policy
Is this policy of a high/medium or low risk?	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low