

# Environmental and Sustainability Policy

## Environmental and Sustainability Policy

Date approved: 26 January 2018  
 Approved by: SMT  
 Responsible Manager (s): Sustainability Manager  
 Executive Lead: Chief Operating Officer

Applicable to staff:	Yes
Applicable to students:	Yes
Accessible to students:	Yes
Accessible to general public (including clients)	Yes

### Consultation

Consultation undertaken with:	Date:
• SMT	YES * Jan 18
• AMT	YES * Dec 17
• CCMT	YES * Dec 17
• Students	Student Union Dec 17
• Employee representatives ( <i>HR policies only</i> )	NA*
• Other	NA *

*\* please delete as appropriate*

Policy review every 2 years

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## **1. Scope and Purpose of the Policy**

This policy applies to all B&FC stakeholders which includes students, employees, visitors, contractors and suppliers.

The purpose of the policy is to provide guidelines for incorporating sustainability into all curriculum and corporate processes and to meet our environmental obligations throughout all B&FC activities in line with international environmental management standards.

## **2. Policy Statement**

B&FC aims to adopt good working practices, incorporate sustainable concepts and improve the positive impacts and reduce the negative impacts it has on the local and global economy, society and the environment.

B&FC aims to:

- Work with stakeholders to encourage and establish effective environmental and sustainable practices, partnerships and activities throughout B&FC and wider community.
- Increase energy efficiency, reduce carbon emissions and save resources and costs wherever possible.
- Improve B&FC's environmental and sustainable performance by setting and achieving environmental and sustainable targets.
- Embed Education for Sustainable Development (ESD) throughout all learning, teaching and research.
- Reduce pollution by managing the release of any pollutant into the environment.
- Communicate environmental and sustainable principles, through events, social media, and curriculum, teaching, research, training and participation exercises.
- Meet and where appropriate exceed all relevant legislation.

## **3. Accountability**

- The Sustainability Manager is responsible for ensuring the policy is implemented and subsequently reviewed every two years.
- The Environmental and Sustainability Group will support and monitor the implementation of B&FC's Environmental and Sustainability Policy and associated targets.

## **4. Student Involvement**

- Students input into the sustainability agenda through events, tutorials, personal development plans and curriculum activities. The Student Union will assist with the promotion of this policy through the participation and

communication of projects and events.

**5. Linked Policies**

Ethical and Sustainable Procurement Policy

**6. Linked Procedures**

No directly linked procedures.

**7. Equality Impact Assessment attached**

Impact Assessment for the 4 strands of Equality, Safeguarding, Health and Safety, and Sustainability	
Initial Form to be completed with Risk Assessment or as part of a proposal or change to a policy, plan or new way of working	
<p>Title of Activity: <b>Environmental and Sustainability Policy</b></p> <p>Author and Date: <b>Sustainability Manager</b></p> <p><b>January 2018</b></p>	<p><input type="checkbox"/> New or <input checked="" type="checkbox"/> Revision Please tick as appropriate</p> <p>Expected Implementation Date: <b>Jan 2018</b></p> <p>What is the review date? <b>2020</b></p>
<p><b>Equality and Diversity.</b></p> <p>Which of the characteristics maybe impacted upon? And, if yes, how has this been considered?</p> <p>What are the risks? What are the benefits?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>When hosting or promoting any event, travel and student initiative we will carry out a risk and impact assessment.</p>
<p><b>Safeguarding:</b></p> <p>Are there any aspects of this proposal which could cause a learner/member of staff/visitor to feel unsafe?</p> <p>If yes, how has this been considered?</p> <p>What are the risks? What are the benefits?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>When hosting or promoting any event, travel and student initiative we will carry out a risk and impact assessment.</p>
<p><b>Health and Safety:</b></p> <p>Have any risks been identified?</p> <p>If yes, how has this been considered?</p> <p>What are the risks? What are the benefits?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>When hosting or promoting any event, travel and student initiative we will carry out a risk and impact assessment</p>
<p><b>Sustainability:</b></p> <p>Are there expected benefits or impacts on sustainability issues?</p> <p>If yes, how have these been considered?</p>	<p>The policy aims to benefit and improve the sustainability and environmental performance of B&amp;FC including the local and global community.</p>
<p><b>Evidence:</b></p> <p>What evidence do you have for your conclusions and expectations for these conclusions?</p> <p>How will this impact be monitored for all these considerations?</p>	<p>The policy has no negative impacts on B&amp;FC staff and students, and seeks to benefit the B&amp;FC and the community.</p>
<p>Is this policy of a high/medium or low risk? :</p>	<p><input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low</p>